



## **Information on the Processing of Personal Data Regulation (EU)**

### **Information for Data Subjects – Consultants/Suppliers**

Pursuant to and for the purposes of Article 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 ("EU Regulation" or "GDPR"), on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, we inform you that the Bambino Gesù Children's Hospital processes the personal data you provide, as the Data Subject, in writing or verbally and freely communicated, ensuring that the processing of personal data is carried out in compliance with the fundamental rights and freedoms, as well as the dignity of the Data Subject, with particular reference to confidentiality, personal identity and the right to protection of personal data.

#### **1. Data Controllers (Art. 13.1, letters a) and b), EU Regulation)**

The data controller is the Bambino Gesù Children's Hospital (hereinafter the "Hospital" or "Controller"), with registered office in Rome (00165), Piazza S. Onofrio 4, which exercises its functions through its legal representative. The data controller, in addition to the contact details indicated on the Hospital's website, can be contacted at the following email address: [privacy@opbg.net](mailto:privacy@opbg.net).

The Hospital has designated a Data Protection Officer ("DPO"), who can be contacted at the Hospital's headquarters at Piazza S. Onofrio 4, 00165 Rome, and at the following email address: [dpo@opbg.net](mailto:dpo@opbg.net).

Other data controllers are listed in section 4 below.

#### **2. Purpose and legal basis for the processing of personal data (Art. 13.1, letter c), EU Regulation)**

All personal data provided by the Data Subject is processed to comply with legal, regulatory, and EU legislation, to perform institutional functions (Article 6.1, letter c), EU Regulation), to perform a task of public interest related to the exercise of official authority (Article 6.1, letter e), EU Regulation), and to manage contractual obligations (Article 6.1, letter b), EU Regulation), in particular for:

- inclusion in company records and IT databases;
- tax and accounting management;
- management of correspondence and any transportation, shipping, and receipt of goods;
- processing of statistics and reporting to supervisory bodies;
- fulfilling specific requests.

The provision of personal data is mandatory for the aforementioned purposes. Failure to provide such data will result in the failure to provide the requested service, its proper execution, and any legal obligations.

#### **3. Methods of processing personal data**

The processing of the Data Subject's personal data takes place at the company offices, or, if necessary, at the facilities indicated in paragraph 4, using both paper and electronic media, including automated tools to store, manage, and transmit the data, in compliance with all precautionary measures to ensure its security and confidentiality. Processing will be conducted in a manner that minimizes the risk of destruction or loss, unauthorized access, or processing that is inconsistent with the purposes for which the data was collected. Your personal data is processed in compliance with the data minimization principle, pursuant to Articles 5.1.c and 25.2 of the EU Regulation, and therefore lawfully and fairly; it is collected for specific, explicit, and legitimate purposes; it is accurate and, where necessary, updated; relevant, complete, and not excessive in relation to the purposes of the processing.

#### **4. Possible recipients or possible categories of recipients of personal data (Art. 13.1, letter e), EU Regulation)**

Personal data may be disclosed, if necessary (this term means disclosing it to one or more specific parties), to:

- parties whose right to access the data is recognized by legal provisions, secondary legislation, and EU regulations;



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OSPITAL, its employees, suppliers, and consultants of the Hospital, within the scope of their respective duties and/or any contractual obligations, including Data Processors and Data Processors appointed pursuant to the EU Regulation;

- natural and/or legal persons, public and/or private, when disclosure is necessary or functional to the Hospital's activities, in the manner and for the purposes described above;
- post offices, shipping agents, and couriers for the delivery of documents and/or materials;
- credit institutions for the management of collections and payments;
- Personal data will not be disclosed under any circumstances, this term meaning disclosing it in any way to a plurality of unspecified parties, except as required by law.

### **5. Data transfer to countries outside the European Economic Area (Art. 13.1, letter f) EU Regulation)**

Data transfer to countries outside the European Economic Area (EEA) is not envisaged. Should this occur, the Hospital is responsible for adopting all necessary measures to ensure adequate protection of personal data, in compliance with Articles 44, 45, 46, 47, 48, 49, and 50 of the GDPR.

### **6. Criteria used to determine the retention period (Art. 13.2, letter a), EU Regulation)**

The Hospital declares that the personal data of the interested party being processed will be retained for the period necessary to comply with the retention periods established by the laws in force regarding the archiving of health records and in any case not exceeding those necessary for the management of possible appeals/disputes.

### **7. Rights of the interested party (Art. 13.2, letter b), EU Regulation)**

Please be advised that, at any time, the Data Subject may exercise:

- The right to request access to their personal data from the Data Controller, pursuant to Art. 15 of the EU Regulation;
- The right to request rectification of their personal data from the Data Controller, pursuant to Art. 16 of the EU Regulation, where this does not conflict with applicable data retention laws;
- The right to request erasure of their personal data from the Data Controller, pursuant to Art. 17 of the EU Regulation, where this does not conflict with applicable data retention laws;
- The right to request restriction of processing of their personal data from the Data Controller, pursuant to Art. 18 of the EU Regulation;
- The right to object to processing, pursuant to Art. 21 of the EU Regulation.

### **8. Right to lodge a complaint (Art. 13.2, letter d), EU Regulation)**

The Data Subject is hereby informed that he or she has the right to lodge a complaint with a supervisory authority (specifically, the Italian Data Protection Authority).

You may exercise the above rights by submitting an informal request to the Data Controller, who will respond promptly. You may exercise your rights by completing and submitting your request using the relevant form (form for contacting the Data Controller), which can be viewed and downloaded from the Italian Data Protection Authority's website.

Your request may also be submitted to the Data Controller by regular mail, registered letter, or email.

Having read the information

The undersigned hereby,

Surname:	Armstrong
Name:	Alison
Tax ID code:	
Date and place of birth:	08/08/1964 Dumfries
Residence:	UK
Telephone numbers:	07973690123
Email delivery:	alison.armstrong@merckgroup.com

declares to have received and acknowledged the information pursuant to Article 13 of Regulation (EU) 2016/679 "General Data Protection Regulation".

Place and date Glasgow, 05 Aug 25 → Signature Alison A. Armstrong